File No.NIT A.2(519-Estt)/2019/Vol-II /12052

Dated: March 10, 2026

ADVERTISEMENT FOR RECRUITMENT OF OFFICERS

Applications are invited from bonafide citizens of India for recruitment to various Non-Teaching positions for the following Officer posts;

<u>Name of the posts to be filled:</u>

Sl No.	Name of Post	Classification	Level of Pay in 7th CPC	No. of Vacancies
01	Assistant Registrar	Group-A	Pay Level-10	1- SC (Direct Recruitment) 1- UR (Lien Vacancy)# 1-Deputation
02	Assistant Librarian	Group-A	Pay Level-10	1- UR (Direct Recruitment)
03	Student Activity and Sports Officer	Group-A	Pay Level-10	1- (Deputation)
04	Scientific / Technical Officer	Group-A	Pay Level-10	1- (Deputation)

Online applications are invited on the prescribed format for the recruitment of various Non-Teaching positions in the Institute. Applicants are requested to go through the details of posts, educational qualifications, experience, other criteria and instructions for selection to Non-Teaching positions.

Please go through the following information carefully before filling the online application

QUALIFICATION AND EXPERIENCE

01. ASSISTANT REGISTRAR

Pay Scale – Cell No. 01 of Level-10, Pay of Rs. 56,100/- per month
<u>Essential-</u> <u>Educational Qualification</u> & Experience: Masters' degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA/UGC point scale with good academic record from a recognized University / Institute or Employees serving as Superintendent (SG-1)/ Private Secretary (NFG) in PB-2 with GP `5400/- with at least 2 years regular service in as Superintendent (SG-II)/ Private Secretary (NFG) in PB-2 with GP Rs.4800/- with at least 5 years regular service with Master's degree. <u>Desirable</u> – (i) Qualification in area of Management / Engineering / Law. (ii) Experience of working in E-Office system. (iii) A Chartered or Cost Accountant for the post of Assistant Registrar (Finance and Accounts).

02. ASSISTANT LIBRARIAN

Pay Scale – Cell No. 01 of Level-10, Pay of Rs. 56,100/- per month

Essential-
Educational Qualification & Experience:

(i) Master's Degree in Library Science / Information Science / Documentation Science with at least 60% marks or an equivalent Professional degree or equivalent with equivalent grade (6.5 in 10 point scale) or its equivalent grade of 'B'. in the UGC seven point scale and a consistently good academic record with superior knowledge of computerized library service.

(ii) Qualifying in the national level test such as NET/SLET/SET conducted for the purposed by the UGC or any other agency approved by the UGC.

Desirable –
1) PG Diploma in Library Automation and Networking or PGDCA or equivalent.

2) Candidate with higher degree (Ph. D. or equivalent) in a relevant Discipline shall be preferred.

03. Student Activity and Sports Officer

Pay Scale – Cell No. 01 of Level-10, Pay of Rs. 56,100/- per month

Qualification– Master's Degree in Physical Education Master's Degree in Sports Science or equivalent degree with at least 60% marks or its equivalent Grade in the CGPA / UGC point scale with good academic record from a recognized University / Institute.

Record of having represented the University/College at the inter-University/Inter-Collegiate competitions or the State and/or national championships; Qualifying in the national-level test conducted for the purpose by the UGC or any other agency approved by the UGC and passed the physical fitness test conducted in accordance with these regulations.

Desirable–
i) Experience in guiding group of students in creative activities.

ii) Candidate with higher degree (Ph.D. or equivalent) in a relevant Discipline shall be preferred.

iii) Record of organizing such events as student's convener or in later part of life.

iv) Record of strong involvement and proven track record of participation in sports and drama / music / films / painting / Photography / journalism event management or other student/ event management activities during college / University studies.

04. SCIENTIFIC / TECHNICAL OFFICER

Pay Scale – Cell No. 01 of Level-10, Pay of Rs. 56,100/- per month

Qualification –
Essential – (i) B.E /B. Tech/M.Sc. in relevant field or MCA Degree with first class or equivalent grade (6.5 in 10 point scale) and consistently excellent academic record. or (ii) Employees of the Institute serving as Technical Asst. (SG-II) for at least 5 years with Grade Pay Rs. 4800/- or Technical Asst. (SG-I) with Grade Pay Rs. 5400/- in PB-2 with two years regular service in the Institute.

Desirable – a) Work experience in relevant field, e.g. maintenance of Scientific equipment, system administration, software development in fabrication and support to research. b) Candidates with Ph.D. in the relevant field shall be preferred.

GENERAL INSTRUCTIONS AND INFORMATION

1. A. # The UR category vacancy is against post on which an individual holds 'Lien'. In case the individual joins back NIT Agartala, the selected candidate will be reverted to parent organization and/or post previously held as the case may be. Hence, only the applications received from the employees of the Govt. organizations/central autonomous bodies, allowed to hold lien on their position at their parent organization, will be considered against this vacancy.(A supporting document to this effect needs to be submitted from their respective parent organization).

   B. The lien vacancy is applicable upto 22.06.2026, the vacancy may be absorbed subject to non joining / non reversion by the concerned official/ incumbent of the post presently on lien.

2. Appointment to be made on deputation for an initial period of 3 years which can be extended for another 2 years based on satisfactory performance.

3. Candidature will be considered on receipt of online application by the due date. However, online submission is must before the due date.

4. Non-refundable application fee of Rs.1000/- shall be paid online (debit card/ credit card/ net banking). The SC/ST category applicant shall pay Rs.500/- (non-refundable) online. No fee is required from the Women and PwD category applicant.

5. The Institute reserves the right to modify/ defer or cancel the advertisement/ recruitment at any stage of processing without assigning any reasons.

6. The number of vacancies may increase/ decrease/ alter without any notification.

7. Once online application submitted, no subsequent request for change will be considered or granted. Incomplete applications are liable to be rejected.

8. All qualifications, experiences and age limit will be considered as on or before Closing date of online application form.

9. Posting of the selected candidates would be at the discretion of the Competent Authority as per the availability of vacancies.

10. All educational qualifications mentioned in the application should be awarded by the recognized University/ Institute/ Board. In case, the University/ Boards award Grades/CGPA the same will have to be indicated in equivalent percentage of marks as per the norms adopted by University/ Boards. In absence of same, the candidature will not be considered.

11. Persons employed in Government / Semi Government Organizations / Autonomous Bodies should submit their applications through proper channel. Alternatively, they may send an advance copy along with requisite enclosures (self attested) of the application and may submit the NOC at the time of interview.

12. Candidates who will get selected for test/ interview will have to produce original documents in support of all the particulars mentioned in their application form regarding their educational qualification, experience, and other claims.

13. Original documents along with one set of self-attested copies will have to be produced at the time of test/ interview for verification.

14. Applications received online on or before the closing date will only be considered for scrutiny and selection.

15. Applicants would be allowed to appear in the selection process on the basis of the information furnished by them in their application form. Issuance of letter for participation in the selection process shall not confer any right to appointment.

16. Mere fulfillment of minimum qualifications and experience does not entitle any candidate for a call for test/ interview. A short listing criterion may be set higher than the minimum advertised. The decision of institute regarding conduct of examination, verification of documents and selection would be final and binding on all the applicants. No representation/ correspondence will be entertained in this regard.

17. The Institute reserves the right to call all the eligible candidates or short listed candidates for interview/ test after screening by the Institute. Institute may conduct a screening test if the numbers of applications received are large in number. No interim communication on the status of application will be entertained.

18. Experienced and/ or meritorious candidates may be granted higher starting pay on the recommendation of the selection committee.

19. Canvassing in any manner would entail disqualification of the candidature.

20. Name of the shortlisted candidates will be displayed in the Institute website. Beside, all information regarding selection test, interview schedule etc. will also be provided through the Institute website only. The Institute will not be responsible in any manner, if, a candidate fails to visit/ access the website in time. Candidates are requested to regularly visit the Institute website i.e. http://www.nita.ac.in for updated information.

21. The date for determining eligibility of candidates in every respect i.e. qualifications, experience and preferred age limit etc. shall be considered as on the closing date, i.e. the last date of the submission of online application form, failing which they may be debarred from the recruitment process.

22. The Institute shall retain completed online applications data for non-shortlisted candidates only for three months after completion of recruitment process.

23. Candidates who wish to apply for more than one post should apply separately for each post in the prescribed manner with requisite fee for each post.

24. Candidates applying for direct recruitment and Deputation shall submit separate application for each mode and pay the fee separately.

25. Failing to remit fee as per Instructions will render rejection of application. Fee once paid shall not be refunded under any circumstances.

26. The decision of the Institute in all matters will be final. No correspondence/ Interim inquiries will be entertained from the candidates in connection with the process of selection/ interview including reasons for not being called for interview. Legal disputes, if any, with NIT Agartala will be restricted within the jurisdiction of the The Honorable High Court of Tripura (HCT) only.

27. Reservation policy is applicable as per Govt. of India norms.

28. The Institute may set norms higher than minimum eligibility criteria while short listing. This shall be binding on all the applicants.

29. Any subsequent changes notified in recruitment rules or guidelines shall be applicable accordingly, in this recruitment.

30. Particulars and criteria in respect of each post are attached at **Annexure-A.**

31. No TA/ DA will be paid for attending test/ interview or both.

32. For the post of *Scientific/Technical Officer*: In the recruitment rules, the relevant fields include Computer Science and Engineering/MCA Degree.

33. The waiting list may be operated with in a period of one year from the date of interview.

How to apply;

Step-1:   Register for creating User ID and Password for online application in Institute website (www.nita.ac.in). Fill the online application form complete in all respect and submit the same online.

Step-2:   You can save before final submission to edit / review any field. No change is permissible after submission.

Step-3:   After submission of form, payment gateway will open for payment of fee if applicable (not applicable for women and PwD candidates). Follow the instructions carefully for payment of fee. Without payment of fee, application will not be accepted / considered.

Step-4:   Take a print-out of the completed application form, paste a recent color pass port size photograph, put signature at specified spaces and preserve safely. Shortlisted candidates will be required to submit the same while reporting for selection test / Interview.

Important Dates;

- Opening of Online Application Form -   16/03/2026.
- Closing of Online Application Form -   16/04/2026.

Registrar(i/c)

Recruitment Rules (2019) for the post of ASSISTANT REGISTRAR in NITs

Sl.No.	Particular	Criteria
1.	Name of the Post	**Assistant Registrar**
2.	Number of Post(s)	As per sanctioned strength
3.	Classification	Group - A
4.	Scale of Pay (Grade Pay, Band Pay)	PB: 3 (Rs.15,600-39,100) with Grade Pay of Rs.5400/-. After five years of service as Assistant Registrar with GP of Rs.5400/-, an incumbent will be assessed by Departmental Promotion Committee (DPC) for moving to the higher GP of Rs.6600/- with the same designation.
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age limit for direct recruits	Not exceeding 35 years Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government.
7.	Educational and other qualifications required for direct recruits	**Essential:** **Educational Qualification & Experience:** Master's degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA / UGC point scale with good academic record from a recognized University / Institute. Or Employees serving as Superintendent (SG-I) / Private Secretary (NFG) in PB-2, GP of Rs.5400/- with at least two years regular service or Superintendent (SG-II) / Private Secretary (NFG) in PB-2 GP of Rs.4800/- with at least five years regular service with Master's degree. **Desirable:** i) Qualification in area of Management / Engineering / Law. ii) Experience of working in E-Office system. iii) A Chartered or Cost Accountant for the post of Assistant Registrar (Finance & Accounts).

Sl.No.	Particular	Criteria
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age bar: Not applicable Educational qualification: No, but must possess at least Master's degree in any discipline or its equivalent from a recognized University/Institute
9.	Period of probation, if any	1 year for direct recruits as per NIT Statutes.
10.	Method of Recruitment : whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	75% Direct recruitment failing which by deputation (including Short Term contract) 25% by Promotion failing which by deputation (including Short Term contract).
11.	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made	**Promotion:** Employees of the Institute serving as Superintendent (SG-I) / Private Secretary (NFG) in PB-2, GP of Rs.5400/- with at least two years regular service or Superintendent (SG-II) / Private Secretary (NFG) in PB-2 GP of Rs.4800/- with at least five years regular service and working performance record (APAR), through prescribed test and interview. **Deputation (including Short Term Contract):** Officers from the Central / State Governments or Institute of national importance or Universities / University level Institution or Govt. laboratory or PSU a) Holding analogous post and b) Possessing educational qualification as prescribed in Row 7.
12.	If DPC exists, what is its composition	As per the provisions contained in the NITSER Act, 2007, the First Statutes and the subsequent Statutes.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable

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Recruitment Rules (2019) for the post of ASSISTANT LIBRARIAN in NITs

Sl.No.	Particular	Criteria
1.	Name of the Post	Assistant Librarian
2.	Number of Post(s)	As per sanctioned strength
3.	Classification	Group - A
4.	Scale of pay (Grade Pay, Band Pay)	PB 3 (Rs.15,600 – 39,100) with GP of Rs.5400/-. After Five years of service as Assistant Librarian with GP of Rs.5400/-, an incumbent will be assessed by Departmental Promotion Committee (DPC) for moving to the higher GP of Rs.6600/- with the same designation. Note: Those who are already appointed on AGP of Rs.6000/- may continue with same AGP as recommended by the Selection Committee till 5 yrs of their service. Already appointed on AGP of Rs.6000/- shall move to GP of Rs.6600/- instead of AGP of Rs.7000/- (As there is no GP exist at Rs.6000/- and Rs.7000/- in Non-Teaching) after 5 yrs of their service. No further recruitment will be made on AGP of Rs.6000/-.
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age limit for direct recruits	Not exceeding 35 years Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government
7.	Educational and other qualifications required for direct recruits	**Educational Qualification & Experience:** **Essential:** **Educational Qualification:** (i) Master's Degree in Library Science / Information Science / Documentation Science with at least 60% marks or an equivalent Professional degree or its equivalent with equivalent grade (6.5 in 10 point scale) or its equivalent grade of 'B'. in the UGC seven point scale and a consistently good academic record with superior knowledge of computerized library service. (ii) Qualifying in the national level test such as NET/SLET/SET conducted for the purposed by the UGC or any other agency approved by the UGC.

PL-10

Sl.No.	Particular	Criteria
		Desirable: 1) PG Diploma in Library Automation and Networking or PGDCA or equivalent. 2) **Candidate with higher degree (Ph. D. or equivalent) in a relevant Discipline shall be preferred.**
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Age bar: Not applicable Educational qualification: No, but must possess at least Master's degree in Library Science / Information Science / Documentation Science or equivalent from a recognized University/Institute
9.	Period of probation, if any	1 year for direct recruits as per NIT Statutes.
10.	Method of Recruitment : whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	75% Direct recruitment, failing which by deputation (including Short Term contract). 25% by Promotion failing which by deputation (including Short Term contract.
11.	In case of recruitment by promotion/deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	**Promotion:** Promotion from the post of Library & Information Assistant (SG-II) with GP of Rs.4800/-) with 5 years regular service or Library and Information Assistant (SG-I) with GP of Rs.5400/-) with 2 years regular service and working performance record, through prescribed test and interview. **Deputation (including Short Term Contract):** Officers from the Central / State Government of Institutes of national importance or Universities / University level Institution or PSU: a) Holding analogous post, and b) Possessing educational qualification as prescribed in Row 7.
12.	If DPC exists, what is its composition	As per the provisions contained in the NITSER Act, 2007, First Statutes and the subsequent Statutes.
13.	Circumstances in which UPSC is to be consulted in making recruitment.	Not Applicable

Recruitment Rules (2019) for the post of STUDENTS ACTIVITY & SPORTS (SAS) OFFICER in NITs

Sl.No.	Particular	Criteria
1.	Name of the Post	Students Activity & Sports (SAS) Officer
2.	Number of Post(s)	As per sanctioned strength
3.	Classification	Group - A
4.	Scale of pay (Grade Pay, Band Pay)	PB : 3 (Rs.15,600 – 39,100/-) with Grade Pay of Rs.5400/-. After Five years of service as SAS Officer with GP of Rs5400/-, an incumbent will be assessed by Departmental Promotion Committee (DPC) for moving to the higher GP of Rs.6600/- with the same designation. (Those who are already appointed on AGP of Rs.6000/- may continue with same AGP as recommended by the selection committee till 5 yrs of their service. Already appointed on AGP of Rs.6000/- shall move to GP of Rs.6600/- instead of AGP of Rs.7000/- (As there is no GP exist at Rs.6000/- and Rs.7000/- in Non-Teaching) after 5 yrs of their service. No Further Recruitment will be made on AGP of Rs.6000/- the existing column may be replaced as: PB 3 (Rs.15,600 – 39,100) with GP of Rs.5400/-. After Five years of service as SAS Officer with GP of Rs.5400/-, an incumbent will be assessed by Departmental Promotion Committee (DPC) for moving to the higher GP of Rs.6600/- with the same designation.)
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age limit for direct recruits	35 years Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government
7.	Educational and other qualifications required for direct recruits	**Educational qualification and Experience:** **Essential:** **Educational qualification:** Master's Degree in Physical Education or Master's Degree in Sports Science or equivalent degree with at least 60% marks or its equivalent Grade in the CGPA / UGC point scale with good academic record from a recognized University /

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Sl.No.	Particular	Criteria
		Institute.
		Record of having represented the University/College at the inter-University/Inter-Collegiate competitions or the State and/or national championships; Qualifying in the national-level test conducted for the purpose by the UGC or any other agency approved by the UGC and passed the physical fitness test conducted in accordance with these regulations.
		Desirable:
		i) Experience in guiding group of students in creative activities.
		ii) Candidate with higher degree (Ph.D. or equivalent) in a relevant Discipline shall be preferred.
		iii) Record of organizing such events as student's convener or in later part of life.
		iv) Record of strong involvement and proven track record of participation in sports and drama / music / films / painting / Photography / journalism event management or other student/ event management activities during college / University studies.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age bar: Not applicable Educational qualification: No, but must possess at least Master's degree in Physical education or Sports Science or equivalent from a recognized University/ Institute
9.	Period of probation, if any	1 year for direct recruits as per NIT Statutes.
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	75% Direct Recruitment, failing which by deputation (including Short Term c 25% by promotion failing which by deputation (including Short Term contract).
11.	In case of recruitment by promotion / deputation / transfer, grades from	**Promotion:** Promotion from the post of SAS Assistant (SG-II) with Grade Pay of Rs.4800/- with 5 years

Sl.No.	Particular	Criteria
	which promotion / deputation / transfer to be made	regular service or SAS Assistant (SG-I) with Grade Pay of Rs.5400/- with two years regular service and working performance record (APAR), through prescribed test and interview.
		Deputation (including Short Term contract): Officer of the Central / State or similar services / semi -Govt./ PSU / Statutory or Autonomous organization or University / Institution of national importance. a) holding analogous post and b) Possessing educational qualification as prescribed in Row 7
12.	If DPC exists, what is its composition	As per the provisions contained in the NITSER Act, 2007, First Statutes and the subsequent Statute.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

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Recruitment Rules (2019) for the post of SCIENTIFIC OFFICER / TECHNICAL OFFICER (GENERAL / ICT / RESEARCH) in NITs

Sl.No.	Particular	Criteria
1.	Name of the Post	**Scientific Officer / Technical Officer**
2.	Number of Post(s)	As per sanctioned strength.
3.	Classification	Group - A
4.	Scale of Pay (Grade Pay, Band Pay)	PB: 3 (Rs.15,600 – 39,100/-) with Grade Pay of Rs.5400/-. After Five years of service as Scientific/Technical Officer with GP of Rs.5400/-, an incumbent will be assessed by Departmental Promotion Committee (DPC) for moving to the higher GP of Rs.6600/- with the same designation.
5.	Whether Selection Post or non-Selection Posts	Not applicable
6.	Age limit for direct recruits	35 years. Note:- Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government
7.	Educational and other qualifications required for direct recruits	**Educational Qualification & Experience:** **Essential:** **Educational Qualification:** i) B.E. / B.Tech. / M.Sc. in relevant field or MCA Degree with first class or equivalent grade (6.5 in 10 point scale) and consistently excellent academic record. OR ii) Employees of the Institute serving as Technical Assistant (SG II) for at least 5 years (Grade Pay 4800/-) or Technical Assistant (SG-I) with Grade Pay of Rs.5400/- in PB-2 with two years regular service in the institute. **Desirable:** a) Work experience in relevant field, e.g. maintenance of scientific equipment, system administration, software development in fabrication and support to research. b) Candidates with Ph.D. in the relevant field shall be preferred.

Sl.No.	Particular	Criteria
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age bar: Not applicable Educational qualification: No, but must possess at least B.E. / B.Tech. / M.Sc. or equivalent in relevant field or MCA Degree from a recognized University/ Institute.
9.	Period of probation, if any	1 year as per NIT Statutes for direct recruits.
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation or transfer & percentage of the vacancies to be filled by various methods	75% Direct Recruitment failing which by deputation (including Short Term contract). 25% by Promotion failing which by deputation (including Short Term contract).
11.	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made	**Promotion:** Promotion from the post of Technical Assistant (Selection Grade II) with GP of Rs.4800/- with 5 years regular service or Technical Assistant (SG-I) (PB-2 with Grade Pay of Rs.5400/-) with 2 years of experience through DPC and **working performance record (APAR).** **Deputation (including Short Term Contract):** a) Officers of the Central / State / PSU / Statutory or Autonomous organization or University / Institution of national importance: b) holding analogous post and c) Possessing educational qualification as prescribed in Row 7.
12.	If DPC exists, what is its composition	As per the provisions contained in the NITSER Act, 2007, First Statutes and the subsequent Statute.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

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